

See the Mountain Limited
Expert Teachers | Proven Progress

See the Mountain

Commissioning Pack

Academic year 2026-2027

Specialist school-commissioned tuition, adaptive reintegration and alternative provision for secondary-aged learners.

Our principle: The learner does not adapt to the provision. The provision adapts to the learner.

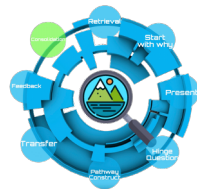
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Commissioner overview

See the Mountain provides consistent, specialist education for learners under 18 who benefit from a structured, adaptive and emotionally safe approach with a one-to-one specialist teacher. Provision is delivered by experienced teachers across English, mathematics and science, with personal development and planned mastery experiences available within Alternative Provision packages.

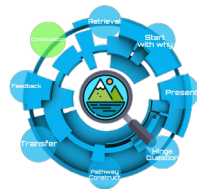
We work with schools and local authorities to re-engage learners, identify and close knowledge gaps, strengthen confidence and establish an educational pathway that reflects the learner's current needs and next steps.

What commissioners can expect

- A consistent, named expert teacher, with any staffing change discussed in advance wherever possible.
- Clear scope, intended outcomes, timetable, pricing and review arrangements agreed before delivery.
- Adaptive teaching informed by baseline evidence, learner response and curriculum priorities.
- Attendance monitoring and proportionate communication with the named commissioner.
- Formal six-week reporting and a 12-week review for Adaptive Reintegration and Alternative Provision.
- Safeguarding, safer recruitment, information governance, health and safety and complaints procedures.

Our three commissioning routes

Route	Best suited to	Starting price
School-Commissioned Tuition	Learners still actively engaging with a school or registered setting who need additional subject support.	£50 per hour
Adaptive Reintegration Pathway	Learners disengaged from learning who need a structured route back into education and learning routines.	From £60 per hour
Alternative Provision	Learners requiring a commissioned, bespoke programme with See the Mountain designing and delivering agreed curriculum elements.	From £80 per hour



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School-Commissioned Tuition

This route supplements an existing school or registered provision. It is intended for a learner who remains actively engaged but needs additional teaching, targeted intervention or support within a part-time timetable.

Included

- Specialist teaching in English, mathematics or science.
- Targeted consolidation, examination preparation or closure of identified knowledge gaps.
- Reasonable adaptations within lessons to improve access and engagement.
- Communication with the named school contact and proportionate progress updates at agreed review points.

Price: £50 per hour.

Adaptive Reintegration Pathway

The Adaptive Reintegration Pathway is a flexible 12-week framework for learners who have become disengaged from school or learning. Its purpose is to rebuild access to learning, routine, trust, confidence and academic competence.

Learners may begin with the number of hours that is appropriate to their circumstances. Progression is based on evidence and the outcomes of each phase rather than fixed weekly hour targets or rigid dates.

Phase 1: Ready to Climb

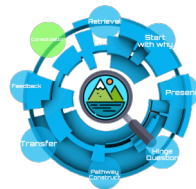
Establish a trusted relationship, understand barriers, introduce an appropriate learning routine, rebuild confidence and reintroduce curriculum activity at an accessible level.

Phase 2: First Ascent

Expand curriculum access, strengthen competence, identify successful adjustments and form a clear strategy for closing priority knowledge gaps.

Phase 3: Summit Readiness

Consolidate engagement and learning, gather sustained evidence and establish clear, realistic next steps for the 12-week review.



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Possible review outcomes

- Continue or adapt the pathway for a further review cycle.
- Support a school-led partial or full transition where suitable.
- Move to a commissioned Alternative Provision package where the evidence supports this.

During reintegration, See the Mountain may support the transition, including attending initial visits to support the learner to provide a supporting bridge back into a school setting.

Price: From £60 per hour, depending on the resource and delivery requirements of the commission.

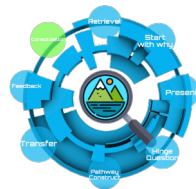
Alternative Provision

Alternative Provision is for learners who require a bespoke commissioned programme. For the elements commissioned to See the Mountain, we design curriculum sequencing, provide teaching and learning resources, assess progress and report to the commissioner. The commissioner retains oversight of the learner's overall educational arrangements and statutory responsibilities.

Provision can form one component of a wider Education Otherwise Than At School arrangement. The precise role of See the Mountain, the commissioner and any other providers is clarified before delivery.

What is included

- A bespoke Individual Curriculum Plan for the commissioned curriculum elements.
- Curriculum design and sequencing aligned to the learner's stage, qualification pathway and identified needs.
- Books, textbooks, revision guides, teaching materials (including science practical delivery) and assessment resources.
- English, mathematics and science teaching in the combination agreed with the commissioner.
- Planned mastery experiences and personal-development activity where included in the package.
- Attendance monitoring, a six-week commissioner report and a formal 12-week review.
- Ordinary liaison with the commissioner, family and relevant professionals.



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Named AP packages

Packages are flexible commissioning options rather than learner levels. The final pattern is agreed after referral and may be adapted where the learner's needs or evidence change.

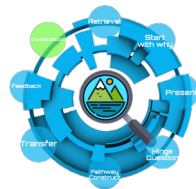
Package	Illustrative weekly curriculum	From
Basecamp 4 Essential Curriculum	1 hour English, 1 hour mathematics, 1 hour science and 1 hour mastery experience.	£320/week
Ridgeline 8 Broad Curriculum	2 hours each of English, mathematics and science, plus 1 hour consolidation and 1 hour mastery; or an agreed subject variation.	£640/week
Expedition 10 Enhanced Curriculum	4 hours science, 2 hours mathematics, 2 hours English and 2 hours personal development/mastery.	£800/week
Three Peaks 12 Triple Science Curriculum	2 hours each of biology, chemistry, physics, mathematics and English, plus 2 hours mastery.	£960/week
Bespoke Route Custom AP	A custom curriculum, timetable and resource model designed around the commission.	£90/hour

Pricing basis: All figures are starting prices. They assume delivery by one practitioner, ordinary local travel and standard curriculum resources. A higher price may apply where two practitioners are required, travel or access arrangements are unusually demanding, specialist resources or venues are needed, or the commission requires additional planning, liaison or risk management. The final price is confirmed in writing before delivery begins.

Experts at Hand: See the Mountain can also provide specialist small-group teaching interventions within schools across the North West, subject to distance and availability. Delivery is priced at £85 per hour. A separate service overview is available on request.

Mastery experiences

Mastery experiences are planned opportunities to apply learning, strengthen independence, support personal development or connect curriculum to the learner's interests and community. They are available only within Alternative Provision. Each experience is planned within the commission, risk assessed and delivered in accordance with safeguarding, transport and health and safety procedures.



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5. The commissioning and review cycle

Referral and initial information

The commissioner supplies the referral purpose, current educational status, curriculum priorities, relevant SEND and safeguarding information, known risks, attendance context and named contacts.

Professional discussion

See the Mountain considers suitability, delivery location, staffing, timetable, intended outcomes, information sharing and any access or resource requirements.

Written commissioning confirmation

The agreed route, hours, start date, delivery pattern, price, review arrangements and commissioner responsibilities are confirmed in writing.

Baseline and delivery

The teacher establishes an appropriate starting point and begins delivery. Alternative Provision includes an Individual Curriculum Plan; other routes use proportionate planning records.

Six-week reporting

Adaptive Reintegration and Alternative Provision commissions receive a written progress report covering attendance, engagement, curriculum progress, identified barriers, successful adaptations and next steps.

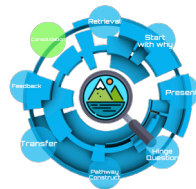
Twelve-week review

The commissioner, See the Mountain and relevant stakeholders consider the evidence, learner and parent views, current risks and the most appropriate next phase.

What commissioners receive

- A confirmed scope, timetable, an Individualised Curriculum Plan, named teacher and price.
- Attendance information and prompt notification of significant attendance concerns.
- Six-week written reporting for Adaptive Reintegration and Alternative Provision.
- A 12-week review recommendation based on evidence rather than a predetermined destination.
- Contribution to agreed multi-agency or statutory review meetings.
- Securely shared records that are relevant, proportionate and appropriate for commissioner oversight.

Practitioner session notes are working records and are not routinely held in a shared live workspace. Relevant information is communicated through secure See the Mountain email, formal reports and safeguarding procedures. Any request for records is handled in accordance with data protection, safeguarding and the terms of the commission.



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6. Safeguarding and quality assurance

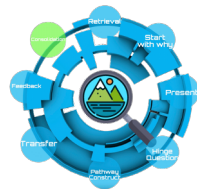
Safeguarding is integral to referral, delivery, reporting and review. See the Mountain works to current statutory safeguarding expectations and follows its Safeguarding and Child Protection Policy whenever a concern arises.

Area	Current arrangement
Safeguarding leadership	Lewis Stewart - Director and Designated Safeguarding Lead. Laura Holbrooks - Director of Curriculum and Deputy Designated Safeguarding Lead.
Safer recruitment	Enhanced DBS checks, Update Service status, identity, right-to-work, qualification and reference checks are recorded on the Single Central Record.
Staff knowledge	Level 3 Safeguarding Qualifications. Staff read the applicable version of Keeping Children Safe in Education Part One and complete role-appropriate safeguarding and Prevent learning.
First aid	First-aid arrangements follow the Health and Safety Policy. Staff delivering independently complete the required Level 3 First-Aid training and carry an appropriate first-aid kit.
Local quality assurance	See the Mountain has completed Cheshire East Alternative Provision quality assurance and is listed on the Cheshire East Live Well Directory.
Policy framework	Safeguarding, staffing and safer recruitment, staff conduct, health and safety, complaints, curriculum and assessment, and data protection policies are maintained and reviewed.

Responding to a safeguarding concern

1. If there is immediate danger or a medical emergency, contact 999.
2. Listen, reassure and do not promise confidentiality or investigate.
3. Record the facts promptly, using the learner's own words where possible.
4. Report immediately to the Designated Safeguarding Lead; if the concern involves the DSL, follow the policy's alternative escalation route.
5. The DSL or Deputy DSL determines referral, commissioner notification and any further protective action in accordance with the safeguarding policy.

Safeguarding information is shared on a need-to-know basis through secure channels. Routine educational reporting does not replace immediate safeguarding escalation.



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Insurance

Cover	Limit
Public and products liability	£10,000,000
Employers' liability	£10,000,000
Professional indemnity	£2,000,000

Policy number 15510685. Current policy period: 23 July 2026 to 22 July 2027. Certificates and supporting evidence can be supplied for due diligence.

7. Commissioner due-diligence summary

Item	Position
Legal identity	See the Mountain Limited Company No. 15032856
Service status	Independent non-school provider of part-time commissioned tuition, Adaptive Reintegration and Alternative Provision; not an independent school.
Age range	Learners under 18; provision is designed primarily for secondary-aged learners.
Local status	Cheshire East quality-assured provider and Live Well Directory listing.
Safeguarding	Named DSL and Deputy DSL; safeguarding and safer-recruitment framework; enhanced DBS and Single Central Record controls.
Information governance	ICO Ref. ZB728974; documented data-protection and information-security controls.
Insurance	£10m public/products liability, £10m employers' liability and £2m professional indemnity.
Reporting	Six-week report and 12-week formal review for Adaptive Reintegration and Alternative Provision.
Contact	01270 489051 lewis@seethemountain.com laura@seethemountain.com



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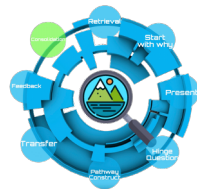
Framework references

This pack has been structured with reference to the Department for Education's Alternative Provision statutory guidance (updated February 2025), Non-school Alternative Provision: Voluntary National Standards (August 2025), and Keeping Children Safe in Education 2026 (effective from 1 September 2026). Commissioners remain responsible for applying the guidance and any local contractual or quality-assurance requirements relevant to the placement.

<https://www.gov.uk/government/publications/alternative-provision>

<https://www.gov.uk/government/publications/non-school-alternative-provision-voluntary-national-standards>

<https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>



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Appendix A — Safe delivery and information governance

Home and community delivery

- The commissioner and family provide accurate information about the proposed delivery environment and known risks.
- Home sessions take place in a suitable communal space. Pets are secured away from delivery and safe access, power and working conditions are maintained.
- A dynamic check is completed on arrival. Delivery may be paused or ended if conditions are unsafe, with the commissioner informed.
- Parents or carers are normally present on site unless another arrangement has been expressly agreed and risk assessed.
- Practical sessions and planned mastery experiences are separately risk assessed and shared with the commissioner where appropriate.
- Staff use a shared work timetable and follow agreed check-in arrangements.

Transport and off-site activity

See the Mountain does not transport learners in personal vehicles. Where travel forms part of a planned mastery experience, the parent may transport the learner or an approved, pre-booked taxi arrangement may be used. Transport and the activity are risk assessed, and an appropriate first-aid kit is carried.

Reasonable local taxi costs for planned venues may be included within an Alternative Provision package where anticipated in the written quote. Exceptional travel, admission fees, specialist venues or unusually resource-intensive arrangements are agreed and priced separately.

Data protection

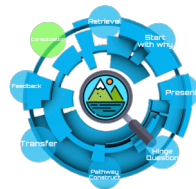
- See the Mountain is registered with the Information Commissioner's Office: ZB728974.
- Access to personal information is restricted to authorised personnel and protected through passwords, device security and multi-factor authentication where available.
- The shared Google Workspace is used for operational commissioning and school-contact information, not as a live repository for detailed safeguarding or practitioner session notes.
- Practitioners maintain necessary records on secure, password-protected devices and share relevant information through official See the Mountain email or other commissioner-approved secure methods.
- Safeguarding records are retained securely under DSL control and are not stored in the shared operational workspace.
- Personal data is collected, used, shared, retained and disposed of in accordance with the Data Protection and Information Governance Policy and the agreed role of each party.



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Evidence available to commissioners

- Current policies and review information.
- ICO registration evidence.
- Insurance certificates and schedule.
- Single Central Record extracts or verification evidence appropriate to the commission.
- DBS, training, qualification and applicable risk-assessment evidence.



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Appendix B — Commissioning terms

These terms apply unless a commissioner contract, purchase order or written service agreement expressly records a different arrangement. Commission-specific details are confirmed in writing before delivery and take precedence where they differ from this general pack.

1. Confirmation and scope

A commission begins when the commissioner confirms the written proposal or booking details. The confirmation should identify the service route, learner, location, start date, hours, price, named contacts, intended outcomes and review arrangements. A reply confirming that the details are correct may be treated as acceptance of the booking.

2. Suitability and changes

Provision is subject to professional assessment of suitability and safe delivery. If relevant information changes, the parties will review the timetable, staffing, location, risk controls, outcomes and price. Material changes are confirmed in writing.

3. Pricing

Published prices are starting prices. The final price reflects the agreed staffing, travel, access, resources, venue, planning, liaison and risk-management requirements. A two-practitioner delivery model or other materially increased requirement will be quoted separately. No additional material cost will be incurred without prior agreement, except where immediate action is reasonably necessary to protect a learner or another person.

4. Invoicing and payment

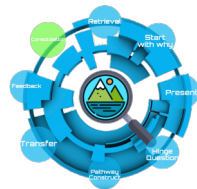
See the Mountain normally invoices weekly. Payment is due within 30 days of the invoice date by BACS using the details shown on the invoice. See the Mountain is not currently VAT registered and VAT is not charged. The commissioner should provide any purchase-order or invoice-routing requirements before delivery begins.

5. Cancellation and notice

If an individual session needs to be cancelled, the commissioner should provide notice as early as possible. Where cancellation is unavoidable, See the Mountain will endeavour to rearrange the session where timetable capacity allows. Sessions cancelled on the day may remain billable at the agreed rate, particularly where planning, preparation, travel or resources have already been committed. If a commissioned 12-week block needs to end early, four weeks' written notice is requested. If See the Mountain cancels a session, it will be rearranged or not charged.

6. Attendance and access

The commissioner and family should support agreed attendance and provide safe, timely access to the delivery location. Where a learner cannot engage, the practitioner will respond proportionately and record attendance. Repeated non-attendance, inability to access the learner or unsafe conditions may trigger a commissioner review and may affect whether the commission can continue.



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7. Commissioner responsibilities

The commissioner retains statutory oversight and supplies accurate, relevant and timely information, including safeguarding, SEND, medical, behavioural, curriculum and risk information required for safe delivery. The commissioner identifies a named operational and safeguarding contact and leads any school-site reintegration arrangements.

8. Safeguarding, health and safety and information sharing

All parties follow applicable safeguarding and data-protection duties and share information lawfully, securely and on a need-to-know basis. See the Mountain may pause delivery, contact emergency services or make a safeguarding referral where required. Relevant safeguarding and significant safety matters are communicated through the procedures set out in the applicable policies.

9. Resources and property

Standard educational resources included in an Alternative Provision package remain See the Mountain property unless supplied to the learner as a consumable item or the written agreement states otherwise. Specialist equipment, exceptional resources, admission fees and exceptional travel are agreed separately.

10. Complaints and concerns

Concerns should be raised promptly with Lewis Stewart at lewis@seethemountain.com or Laura Holbrooks at laura@seethemountain.com. Complaints are handled under the See the Mountain Complaints Policy. A parent or learner may complain through the parent or carer. If a complaint cannot be resolved internally, the commissioner may review it through its own appropriate process.

11. Ending or suspending provision

In addition to the normal notice arrangements, either party may seek to end or suspend provision where continuation would be unsafe, unlawful, no longer suitable or inconsistent with the agreed commission. Where practicable, concerns will be discussed and a safe transition or record handover agreed. Charges already incurred and undisputed invoices remain payable.

12. Governing law

These terms are governed by the law of England and Wales. The parties will seek to resolve any contractual disagreement through direct discussion before considering formal action.

Booking confirmation

The final written booking confirmation should be checked by the commissioner. A suitable confirmation is:

Confirmation: Please confirm by reply that the commissioning details, pricing and terms are correct. Your confirmation will be treated as acceptance of the booking.